

## *Guidelines regarding Overseas Research Fellowship(ORF) for PhD Students*

The Overseas Research Fellowship (ORF) is designed to provide all PhD students at the IIIT-D to an exposure to international research environment. The goal is to facilitate a visit by a student to undertake research under the supervision of a reputed scholar abroad (usually with someone with whom their supervisors have collaborative links). Students getting an ORF will be required to do TA-ship for two additional semesters.

All ORF fellows must return to the institute after completion of their fellowship, for completing their thesis. The amount of ORF will be limited to the sum equivalent to USD 6000 for the duration of six months calculated @ USD 1000 per month.

For ORF applications, below listed documents need to be submitted to admin-phd:

- Student CV
- Invitation email from collaborator
- Research statement
- Advisor recommendation
- A declaration from student stating that "The research I conduct as part of this collaborative research will contribute towards my thesis."
- A similar confirmation from Collaborator side with regard to above point.
- ORF Application Form (available at <http://www.iiitd.ac.in/link>)
- Letter of support from a mentor overseas on the institution's letterhead detailing nature of support (lab space, direct supervision, etc.), and also mentioning why the student would be a perfect fit for their lab/research group/institution

Evaluation of ORF applications will be done by a sub-committee of the PGC.

In the event of grant of ORF, the student is require to submit an undertaking stating that "I shall complete my thesis as per Institute rules. In the event of failure to do so I shall pay back immediately the entire financial support provided by the Institute for the ORF" (Format of undertaking is given below).



**Overseas Research Fellowship(ORF) – Application Form**

1. Name: \_\_\_\_\_ 2. Roll No. \_\_\_\_\_
3. Name & address of host organization : \_\_\_\_\_
4. Name of the collaborator/host Professor : \_\_\_\_\_
5. Duration : \_\_\_\_\_ to \_\_\_\_\_
6. Whether any financial support : \_\_\_\_\_  
Provided by the host  
(if yes, mention the amount/details)
7. Whether stipend from the Institute is required for the duration ORF and if yes, give a reason : \_\_\_\_\_  
\_\_\_\_\_
8. Whether assurance that the students should be working primarily on his/her thesis has been taken from
- i. Host /collaborator : \_\_\_\_\_
- ii. Student & advisor : \_\_\_\_\_

**Verification by Academic office**

9. Application submitted on : \_\_\_\_\_
10. Status of fellowship held by student : Institute / External (if external mention name) \_\_\_\_\_
11. Current CGPA : \_\_\_\_\_
12. Credits completed : Course work credits \_\_\_\_\_ Research credits \_\_\_\_\_
13. Whether any academic warning has been issued : \_\_\_\_\_
14. Whether BTech from IIIT D: \_\_\_\_\_ (if yes, then additional TA ship is not required)
15. Proposed committee for evaluation of ORF application : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
16. Recommendation of committee : \_\_\_\_\_ Date \_\_\_\_\_
17. Institute support : \_\_\_\_\_
18. Recommendation of Chair PGC : \_\_\_\_\_ Date \_\_\_\_\_
19. Director's approval : \_\_\_\_\_

**Note:**

1. The grant of ORF is limited to max of rate of \$1K per month, max of \$6K for 6 months and continued fellowship support. However, both component may be adjusted where the students is receiving substantial external support.
2. While conveying the approval to the student, he/she will be asked to submit an undertaking stating that "he/she will complete his/her thesis as per Institute rules. In the event of failure to do so he/she shall pay back immediately the entire financial support provided by the Institute for the ORF". Besides for availing the ORF, he/she shall be required to do two extra semester of TAs hip.

## Undertaking

I ....., PhD student of IIIT-D (Roll No.....), have been granted Overseas Research Fellowship for the duration from \_\_\_\_\_ to \_\_\_\_\_. I hereby undertake that, I shall complete my thesis as per Institute rules. In the event of failure to do so I shall pay back immediately the entire financial support provided by the Institute for the ORF.

Date :

Signature :